



Child's Name	Nickname	Date of Birth	Gender
Address		Grade Entry	Home Phone
PARENT(S)/GUARDIAN(S)			
Father's Name (Guardian)	Place of Employment	Work Phone	Cell Phone
Home Address			Other Phone
Mother's Name (Guardian)	Place of Employment	Work Phone	Cell Phone
Home Address			Other Phone
Preferred E-mail Address			
EMERGENCY INFORMATION			
Allergies or Intolerance to Food, Medication, etc., and Action to Take in an Emergency			
Child's Physician			Phone
1. Emergency Contact	Address		Phone
2. Emergency Contact	Address		Phone
Person(s) Authorized to Pick Up Your Child			
Person(s) Not Authorized to Pick Up Your Child			

*Please provide appropriate paperwork, such as custody papers, if a parent is not allowed to pick up the child.

NOTE: Section 22.1-4.3 of the Code of Virginia states that unless a court order has been issued to the contrary, the noncustodial parent of a student enrolled in a public school or day care center must be included, upon the request of such noncustodial parent, as an emergency contact for events occurring during school or day care activities.

032-05-252/11 (06/05)

AGREEMENTS

- Norfolk Collegiate's Extended Care Program agrees to notify the parent(s)/guardian(s) whenever the child becomes ill and the parent(s)/guardian(s) will arrange to have the child picked up as soon as possible if so requested by the center.
- The parent(s)/guardian(s) authorize Norfolk Collegiate's Extended Care Program to obtain immediate medical care if any emergency occurs when the parent(s)/guardian(s) cannot be located immediately. *(If there is an objection to seeking emergency medical care, a statement should be obtained from the parent(s) or guardian(s) that states the objection and the reason for the objection.)*
- The parent(s)/guardian(s) agree to inform Norfolk Collegiate's Extended Care Program within 24 hours or the next business day after the child or any member of the immediate household has developed a reportable communicable disease, as defined by the State Board of Health, except for life threatening diseases which must be reported immediately.

SIGNATURES

Parent(s)/Guardian(s)	Date
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**For Identification Verification, Norfolk Collegiate's Extended Care Program will have access to your child's school records.*

OFFICE USE ONLY

Administrator of Center	Date
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Date Child Entered Extended Care

Date Child Left Extended Care